



World of English Exams

## **IELTS WRITING TASK 1 RECENT QUESTIONS - GENERAL**

1. You have lost a driver's license, but someone found it for you. Write a letter to that person and say
  - Explain why you need it.
  - Ask about how he/she found it.
  - Ask how you could thank him/her.
  
2. Write a letter to your friend about a book that you recently read and liked. In your letter say
  - What was it about?
  - How can it help him/her?
  - Where can he/she find this book?
  
3. The office where you work does not have a proper car park. Write a letter to your manager and say
  - Explain the problem of no parking space available.
  - Suggest a solution for the car park problem.
  - Explain how this will help your company.

**IELTS GENERAL WRITING TASK 1 | FORMAL LETTERS | TIPS FOR BAND 9 |**



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4. Write a letter to your landlord about the problem with water leak in your house. Please say
  - What is the problem?
  - What is the source of the problem, in your opinion?
  - What do you think needs to be done?
  
5. Write a letter to your friend about a book that you have read recently. Include the following in your letter:
  - Describe the book.
  - Why do you want him/her to read it?
  - Tell him/her how to get the book.
  
6. You work in a company and need to take a certain course. Write a letter to your manager and say
  - Explain why you need this training course.
  - Where and when will you take it?
  - How will the company benefit from it?

**IELTS GENERAL WRITING TASK 1 - INFORMAL LETTERS - TOP TIPS for scoring 8.0 bands**



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7. You recently started commuting to work by bicycle and discovered that there is a problem with bicycle parking near the building where you work. Write a letter to the building manager and say
  - Explain the reason for using a bicycle to commute.
  - What problems have you encountered with parking?
  - What are your recommendations to solve them?
  
8. Write a letter to your friend about a job offer that can be suitable for him/her and say
  - Describe the job.
  - What are the facilities available?
  - Why is this job suitable for him/her?
  
9. You have recently visited a sports centre and discovered some problems and the poor condition of a changing room there. You have made a complaint earlier, but still no action was taken. Write a letter to the facility manager about it. In your letter
  - Describe the problems
  - Include details of your complaint
  - Say what actions you would like them to take.
  
10. There is a group of people in your community that needs help. Write a letter to your company director and say
  - Describe this group.
  - What kind of help do they need?
  - How will this group and the community benefit from it?

**[IELTS GENERAL LETTER WRITING TIPS \( WRITING TASK 1\)](#)**



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11. You have recently bought a toy online and after receiving it you discovered a problem with it. Write a letter to the online store you bought it from, and say
- Describe the toy.
  - Explain the problem.
  - Suggest how it could be solved.
12. Your company changed to a new uniform. While you like it, there is still something that could be improved about it. Write to your company manager and say
- Why do you like the new uniform?
  - What could be improved about it?
  - Suggest a way how it can be done.
13. Write a letter to the local council about the poor condition of roads in your area. Include the following in your letter:
- Explain the situation and roads' condition.
  - How does it affect you and other people?
  - Suggest what measures need to be taken, in your opinion.

**IELTS WRITING TASK 2 Tips and Tricks for scoring 8+ bands**